



## **Kelowna Minor Football Association Annual General Meeting December 1, 2020**

Executive In Attendance at Capital News Centre Meeting Room 1, Kelowna, BC  
Membership In Attendance via Zoom Video Conference

### **BOD In Attendance:**

Thomas Burns, President  
Martyne Vallerand, Registrar  
Lorraine Witzel, Secretary

Justine Hutchings, Treasurer/Director of  
Volunteers  
(Regrets – Cord Crowthers, Vice  
President)

### **Members in Attendance via Zoom:**

Katrina Gaspar, Director of Tackle  
Reg Sahay, Director of Equipment

- See attached electronic meeting register for general membership.

### **ANNUAL GENERAL MEETING AGENDA**

1. Call to Order, Introductions, Establishment of Quorum (6:00)
2. Approval of Agenda, Approval of Prior AGM Minutes (6:10)
3. Review of Financial Statements (6:15)
4. President's Report (6:20)
5. 2021 Plans (6:25)
6. Election of Executive Directors (6:30)
7. Call for Meeting Adjournment (6:45)

#### **1) Meeting called to order by Thomas Burns: 6:10pm**

Introductions of Executive: Thomas Burns (President), Cord Crowthers, not in attendance (Vice President), Martyne Vallerand (Registrar), Justine Hutchings (Treasurer), Lorraine Witzel (Secretary)

Dean Kennedy – Scrutineer for Election, Non-voting Member

A Quorum was established at 34 members of the required 19.

#### **2) Review/Approval of Agenda and Minutes from Nov. 26, 2019 AGM**

There are no additions to the agenda. Any questions from previous AGM Minutes? Thomas Burns motions to approve the minutes, Martyne Vallerand 2nds the motion; All approved, no objections, no members abstained.

#### **3) Presentation of Financial Statements**

- See attached PDF's of Balance Sheet, General Ledger and Income Statement
- Review of the Gaming Grant: We are receiving the Gaming Grant late this year, the amount awarded of \$40,000 is not yet reflected in the financial statements. This is a very important Grant for our operations and it must be protected going forward so as not to lose that funding. We are lucky to receive this support, it must be used appropriately

following gaming commission guidelines.

- (Income Statement) Total Revenue \$43,517.30; Total Expenses \$82,114.12; We are showing a net income of \$-38,596.82, this is due in part to the expense of purchasing new tackle helmets, which were required as a large portion of current inventory expired.
- Spring uniforms were also purchased before the season was cancelled. We took receipt of them but still offered a full refund on the Spring season, resulting in lost income. However, uniform expenses will now be minimal for Winter and Spring 2021.
- Going into the new year, January 1, there should be a surplus of around \$3000. Another portion of tackle helmets is expiring, and another purchase of helmets may be required depending on the state of Covid and numbers allowed for tackle season registration.

#### **4) President's Report**

- Obviously Covid-19 presented a very challenging year; it started off great with some changes to Winter Flag, which increased enrollment.
- Up 50+ kids over Winter 2019 program due to use of new dome in West Kelowna for greater field space and afternoon time slots more appealing.
- Excitement was building for Spring when Covid shut everything down for months.
- Return to Sport in July allowed us to operate a Tackle program safely, starting with drills and skills training; translated to 6 teams for the organization, maxed out on available spaces.
- No provincials but lots of hard work to successfully offer the community an opportunity for the kids to play an SIFC season.
- Looking to 2021, philosophy for KMFA should be to continue to follow all provincial health mandates and tailor programming to comply with orders, while providing the maximum capability in programs offered.
- KMFA will put forth their best effort to make sure kids have opportunities for football.
  
- QUESTIONS
- Discontinued helmets – is there an opportunity to purchase for trophies or keepsakes? The new board will need to explore this possibility, liability could be an issue if used other than strictly “mantle pieces”
- Winter Flag – if it's cancelled, will there be refunds issued? Yes, should be a full refund, however that will be a policy for the newly elected board to decide.

#### **8) Election of Executive Board Members**

At this time, the 2020 Elected Executive are dissolved; Dean Kennedy will act as Scrutineer and host the election for 2021 Representatives.

#### **Nominations for President**

Katrina Gaspar – nominated by Matthew Williams, 2<sup>nd</sup> by ; Katrina accepts the nomination.

2<sup>nd</sup> Call for nominations; 3<sup>rd</sup> Call for nominations. No other nominations.

Katrina Gaspar is President by acclamation.

#### **Nominations for Vice President**

Brandon Thompson – nominated by Kim Giesbrecht, 2<sup>nd</sup> by ; Brandon accepts the nomination.  
2<sup>nd</sup> Call for nominations; 3<sup>rd</sup> Call for nominations. No other nominations.  
Brandon Thompson is Vice President by acclimation.

#### **Nominations for Treasurer**

Scott Shepherd – nominated by Katrina Gaspar, 2<sup>nd</sup> by ; Scott accepts the nomination.  
2<sup>nd</sup> Call for nominations; 3<sup>rd</sup> Call for nominations. No other nominations.  
Scott Shepherd is Treasurer by acclimation.

#### **Nominations for Registrar**

Martyne Vallerand – nominated by Justine Hutchings, 2<sup>nd</sup> by ; Martyne accepts the nomination.  
2<sup>nd</sup> Call for nominations; 3<sup>rd</sup> Call for nominations. No other nominations.  
Martyne Vallerand is Registrar by acclimation.

#### **Nominations for Secretary**

Kimberly Giesbrecht – nominated by Katrina Gaspar, 2<sup>nd</sup> by ; Kim accepts the nomination.  
Doug Cook – nominated by Justine Hutchings, 2<sup>nd</sup> by ; Doug declines the nomination.  
2<sup>nd</sup> Call for nominations; 3<sup>rd</sup> Call for nominations. No other nominations.  
Kim Giesbrecht is Secretary by acclimation.

**Motion to Adjourn** made by Thomas Burns at **6:37pm**, Justine Hutchings seconds the motion; All in favour, meeting adjourned.