

Kelowna Minor Football Association Annual General Meeting
November 26, 2019
At the Ramada Inn, Harvey Avenue, Kelowna, BC

BOD In Attendance:

Thomas Burns, President
Kim Darling, Vice President
Martyne Vallerand, Registrar
Lorraine Witzel, Secretary

Scott Shepherd, Treasurer
Danielle Wagner, Director of Tackle
Reg Sahay, Director of Equipment
Justine Hutchings, Director of Volunteers

Members in Attendance:

See attached electronic meeting register.

ANNUAL GENERAL MEETING AGENDA

1. Call to Order, Introductions, Establishment of Quorum (6:30)
2. Approval of Agenda, Approval of Prior AGM Minutes (6:40)
3. Review of Financial Statements (6:50)
4. President's Report (7:05)
5. 2020 Preview (7:15)
6. Election of Executive Directors (7:30)
7. Call for Meeting Adjournment (7:45)

1) Meeting called to order by Thomas Burns: 7:20pm

Introductions of Executive: Thomas Burns (President), Kim Darling (Vice President), Martyne Vallerand (Registrar), Scott Shepherd (Treasurer), Lorraine Witzel (Secretary)

Dan Bosma – Scrutineer for Election, Non-voting Member

A Quorum was established at 43 members of the required 38.

2) Review and approval of Agenda and Minutes from Nov. 20, 2018 Annual General Meeting

There are no additions to the agenda. Any questions from previous AGM Minutes? Dean Kennedy motions to approve the minutes, Kris Phillips 2nds the motion; All approved, no objections, no members abstained.

3) Presentation of Financial Statements

- Review of Operating Budget Revenue: 2018 budget = \$163,500; 2018 actual = \$155,970.79
- Review of the Gaming Grant: we're lucky to receive this support; must always keep in mind that we may not receive it. Chose to carry over funds from 2017 Gaming Grant rather than do a spending spree at year end, knowing we need to purchase soft shell helmets for Flag 2019.
- Our end goal is to have 0 balance at the end of the year.
- Should be an on-going goal to keep program fees relatively stable, which keeps us affordable compared to other sports programs.
- Review of fundraising issues from 50/50 Okanagan Sun and history of being audited. We

have a revenue line for donations (corporate) so we can receive these as deemed fit.

Shepherd – review of financials; renewals from registrations and gaming grant, rec \$40,000; registration #'s up from projected; expenses under from projected; Winter flag registration revenue is difficult because registration happens the prior year, but fiscal year is same as calendar year.

Revenue – available for spending in 2020

Expenses – Conditioning – billing finished in 2019 for Brandt training from 2018

Photos are included in registration fees; clarifying first aid expenses are KMFA paid, no St. Johns ambulance booked this year

Balance sheet – looking good for 2020 \$58,000

4) President's Report

- 2018 was a year of transition; our community is growing and we needed to plan for growth, particularly in tackle
- Registration in our Flag programs: 96 in Winter, 391 in Spring
- Flag Highlights: U18 returned, U16 Provincial Champion team, U16 Western National Champion team, U12 Provincials 2nd place finish, U12 team winning berth to CFL/NFL tournament as Team BC, U19 Provincials 2nd place
- We have secured more field space for flag to grow; We need the man power on the sidelines for it to grow. Encourage you to try coaching if you are interested, no experience necessary.
- Junior Sun – Year 1 Update: Appeared to work well with some hiccups; Plan was for 11 teams, we had 10 teams; Total of 191 kids registered across all age groups; 8 of 10 teams made the playoffs; the PeeWee SIFC Championship Game was between Blue/Green; Green went on to be PeeWee Provincial Champions; Atom Green finished 2nd place SIFC; This program is built to grow as the community grows.
- For 2019 the Focus is on Football! The leg work of structure has been done, as Policy Manual and Bylaws were created.
- Flag Football 2019, we are making the game safer (helmets are none negotiable, all age groups will wear); Expanding development opportunities; nurture and develop our volunteer coaches.
- Tackle Football 2019: My outgoing advice is to stay the course, enhance where possible; seek feedback (coaching survey will launch shortly); Need to be more intentional with coaching development - \$10 of registration is allocated for coaching development. There are opportunities available and we need to be more selfish and use the funds.

8) Election of Executive Board Members

At this time, the 2019 Elected Executive are dissolved; Dan Bosma will host the election for 2020 Representatives.

Nominations for President

Thomas Burns – nominated by Cindy Shepherd, 2nd by Henry Junnola; Thomas accepts the nomination.

2nd Call for nominations; 3rd Call for nominations. No other nominations.

Thomas Burns is President by acclimation.

Nominations for Vice President

Cord Crowthers – nominated by Katrina Gaspar, 2nd by Henry Junnola; Cord accepts the nomination.

2nd Call for nominations; 3rd Call for nominations. No other nominations.

Cord Crowthers is Vice President by acclimation.

Nominations for Treasurer

Justine Hutchings – nominated by Thomas Burns, 2nd by Crystal Fergus; Justine accepts the nomination.

2nd Call for nominations; 3rd Call for nominations. No other nominations.

Justine Hutchings is Treasurer by acclimation.

Nominations for Secretary

Lorraine Witzel – nominated by Sarah Arneil, 2nd by Justine Hutchings; Lorraine accepts the nomination.

2nd Call for nominations; 3rd Call for nominations. No other nominations.

Lorraine Witzel is Secretary by acclimation.

Nominations for Registrar

Martyne Vallerand – nominated by Justine Hutchings, 2nd by Sarah Arneil; Martyne accepts the nomination.

2nd Call for nominations; 3rd Call for nominations. No other nominations.

Martyne Vallerand is Registrar by acclimation.

Motion to Adjourn made by Thomas Burns at 8:05pm, Dean Kennedy seconds the motion; All in favour, meeting adjourned.