

KMFA Board Meeting
April 6, 2017

BOD In Attendance:

Mike Saini
Camille Gross
Kristen Reitman
Reg Sahay
Lorraine Witzel

Mike Irvine
Mark Paul
Danielle Wagner
Brandon Thompson

Melani McBratny
Jen Scott
Trevor Ryder
Tony Bray

Regrets:

Dean Kennedy
Kristine Vodarek

Carson Park
Jason Dickson

Chuck Liebrock

6:31pm Meeting called to order by Mike Saini – Held at CNC
Determined that a Quorum was established.

AGENDA

1. Call to Order (6:30)
2. Additions or Deletions to Agenda (6:35)
3. Directors Reports (6:40)
4. Old Business (7:25)
5. New Business (7:30)
6. Motion To Adjourn (8:00)

Addition to Agenda:

- N/A

Director's Reports:

- **Vice President:** Criminal Record Checks need to be completed; Need the correct link as the one on file hasn't been working; Mike S. will provide. (Link emailed Apr. 7 @ 9am – <https://justice.gov.bc.ca/eCRC/> KMFA Access Code for no fee: PV3CU6R76B)
- **Registrar:** Flag was a sellout, no more field space available; 15 Girls, U10 – 56; U12 – 108; U14 – 84; U16 – 64 (+/- 1-2); No U18, only 12 registered; Need to get on a list (with city) for more field allotment; Good turnout for Coaches.
- **Treasurer:** Currently have a balance of \$26,814; looks like there should still be a payment coming from Esportsdesk for balance of fees; Budget meeting at the end of the month; Gaming Grant application to be filed at the end of the month.
- **Director of Flag:** Uniforms looking sharp; Pink for the girls; good turnout for referees at clinics, typically 14 years and up, sometimes 12 years ok; Evaluations went well, improved from last year; Flag Coaches Clinic not likely to happen. Great feedback from parents, they were attentive on evaluation day. Fields to be inspected Saturday and a decision made whether to cancel exhibition games; Look forward to U18 next season as U16 players move up. Congratulations to Trevor Ryder, efforts to get all girls teams established, goal of 1 but ended up with 2.
- **Director of Tackle:** Jason Dickson has had some personal issues to attend to and will

- need to step back from this role. Need to find a temporary replacement for the position.
- **Director of Equipment:** Windows for Clubhouse, quote was sent, waiting for a decision to proceed; Discussion of Aspire quote for conditioning for tackle season, how do we let players know? Aspire can post on our FB page, info needs to come from them, can't say they are affiliated with, sponsored by KMFA, etc; There is money allocated to Clubhouse Renos, we just need to draw off that budget – need more clips for helmets, 50-75 more pads for larger kids; Clarified that the ordering of 1st Aid supplies is Tony's job, but he can work with a volunteer (Mark Paul offered) to coordinate requirements. Kristin/Kristine have tried to create a system of supplies checklists for each bag to make it easier. Looking to have 3 people from each "organization" to have access to Clubhouse during tackle for equipment requirements.
- **Director of Coaches:** N/A
- **Director of Player Development:** weekend of May 13/14 proposed for a development camp, applicable for Flag and Tackle, some coaching, route running; People are in place, field space an issue. Could tie it in as part of a "tackle registration" kick off weekend, promo at Flag games on Sunday for registration. Discussion of advertising for tackle registration – Kristin R. to approach Castanet, Mike I. recommends increasing the budget for print media as the road signs are no longer available, Tony B. to contact the School Board for options, look at cost of car magnets again.
- **Director of Website/IT:** Facebook Ad for Spring Flag registration deemed successful; 10,047 views, good reach and clicks, plus many messages received asking questions. Need to check the registration volume during the period the ad ran. Need to ask a "how did you hear about..." question on the end of season questionnaire. Mike S. – motion to budget \$500 for Facebook Ads for Tackle registration, Motion 2nd by Kristin R., all in favour. Opening date for Tackle registration not set yet, but need to start building momentum now, especially to support U10 (Atom) division; Trevor R. will work with Jen to get updated images created for the home page.
- **Director of Communications:** Fears of newsletter becoming stale and repetitive; need people to submit any and all applicable information that needs to be sent out; Upcoming info for future newsletters consists of coaching clinic dates, mention application for tackle coaches. Human interest stories from KMFA a great idea: Carter Milaney is back playing, Jordy Plaxton.
- **Director of Volunteers:** Kristine emailed requesting volunteers for field set-up/take down. Kristine would like a list of coaches emails, as necessary.

Old Business:

- Update on Bantam Tackle (Mike S.) – Kamloops will focus on Junior Varsity highschool, no community team, Salmon Arm likely the same; a Kelowna team would have to travel to the Fraser Valley to play; Need to gauge interest and let parents know in advance that a team would require travel to the Fraser Valley.
- Apparel for Volunteers – Colin suggested only 6-8 volunteers require shirts, Mike S. suggests buying 20.
- Vernon Board Meeting/AGM – April 19, Mike I. to attend.
- KMFA Constitution – Mike I. to help assess what is needed to improve the strength of the constitution; define members, define roles; Start with a fresh constitution after the 2017 budget approval.

New Business:

- Formalize Policy Manual Adoption (Mike S.) – 12-1 Vote
- First Aid plan for Flag, St. John Ambulance – Motion for \$800 by Mike S.; 2nd by Colin F.; All approved.
- Mike S. – motion for \$100 for walky talky's for on-field communication; 2nd by Kristin R.; All approved.
- Formation of Disciplinary Committee for Flag – Outline of 5 people (3 official, 2 alternates); Official Volunteers – Mark Paul, Danielle Wagner, Brandon Thompson; Alternates suggested – Mel McBratny, Tony Bray (*Official volunteers are all U12 reps)
- Coaching Selection planning for tackle – Coaches need to submit applications sooner rather than later.

Next Meeting: TBC

Motion to Adjourn: **7:59pm** Made by Mike S.; 2nd by Kristin R. ; All in favour, meeting adjourned.