

Kelowna Minor Football Association Annual General Meeting  
November 22, 2017  
At the Ramada Inn, Harvey Avenue, Kelowna, BC

**BOD In Attendance:**

Mike Saini, President	Brandon Thompson, Director of Player Development
Kristen Rietman, Vice President	Melani McBratney, Director of Communication
Camille Gross, Registrar	Kristine Vodarek, Director of Volunteers
Lorraine Witzel, Secretary	Carson Park, Director of Coaches
Colin Fitchett, Director of Flag	
Danielle Wagner, Director of Tackle	
Reg Sahay, Director of Equipment	

**Members in Attendance:**

See attached electronic meeting register.

**ANNUAL GENERAL MEETING AGENDA**

1. Call to Order, Introductions, Establishment of Quorum (7:00)
2. Approval of Agenda, Approval of Prior AGM Minutes (7:10)
3. Review of Financial Statements (7:15)
4. Introduce and Adopt New Bylaws and Constitution (7:25)
5. President and Vice President Report (7:45)
6. Volunteer Recognition – Volunteers, Players, Coaches (8:00)
7. Upcoming 2018 Season – U12/U14 Growth, Registration Policy, U10 Transition to Flag (8:15)
8. Election of Elected Directors (8:30)
9. Adjourn Meeting (9:00)

1) Meeting called to order by Mike Saini: 6:48pm

Introductions of Executive: Mike Saini (President), Kristen Rietman (Vice President), Camille Gross (Registrar), Lorraine Witzel (Secretary), Absent - Mike Irvine (Treasurer)  
Carson Park – Scrutineer for Election, Non-voting Member  
Camille Gross – A Quorum was established at 48 members of the required 42.  
There are no additions to the agenda.

2) Review and approval of minutes from Nov. 23, 2016 Annual General Meeting

A copy of these minutes was emailed to the membership for review. Were there any objections?  
No, all approved.

3) Presentation of Financial statements for approval

If anyone would like to request a copy by email, let us know; As of the end of October, we are operating higher in revenue than initially projected, this is due to tackle program being more popular than expected; Also, some expenses are not accounted for yet; \$89,000 in expenses – includes items such as container in West Kelowna for storage, more training aids for tackle

season, etc.

Actual balance sheet – the revenue is close to our operating budget. The higher revenue is due to the government gaming grant being approved very late, therefore there was a period of about 90 days we had to hold back on expenses, had to invest differently. No questions received. Our total equity currently stands at \$90,000; We are expecting to have about \$45,000 to invest back into the programs after final reconciliation. Member feedback for expenses is always welcome.

#### 4) Introduction and Adoption of New By-laws and Constitution

This was a mandatory procedure that needed to take place due to changes in the BC Societies Act. Our Constitution is a 1 page document that states our organization name and our objectives.

The By-laws – A few key necessary changes and updates to note – It is stated that 2/3 of the Quorum is the requirement for approval; AGM can be conducted any time in a calendar month; Definitions of Executive roles have been updated and now includes the Registrar, which was absent from the previous document; Also, what constitutes a “Member” is now clearly defined.

Both the Constitution and By-Laws were emailed to the membership for review.

Mike Saini makes a motion to adopt both documents; Todd Johnston seconds the motion; All in favour, zero opposed; New Constitution and By-Laws are adopted.

#### 5) President/Vice President Report

Photo Slideshow Tribute to our players, celebrating the past year’s seasons.

#### 6) Awards to Presentation

We are an organization run on the hard work of volunteers, as such, tackle head coaches were asked to select 2 volunteers who were instrumental in offering support for required tasks; Selected volunteers were called to the front of the room and presented a special edition KMFA hoody.

Recognition of tackle program head coaches – coaches called forward for presentations of gift certificates, \$50 Cactus Club, to thank them for their time and dedication.

Coaches were also asked to nominate 3 kids from their team to receive a hoody in recognition of their hard work this past season; We are still waiting to receive a couple recipients names to complete delivery of hoody’s.

#### 7) Overview and Expectations for 2018

2018 is looking to be a year of transition, Kelowna is a growing community; therefore, we need to create a strategic plan to accommodate for the growth of the city and be able to accept more players and create more teams. We did have to turn some kids away as teams were full. Please join us in scripting the plan to build - the postal code protocol for player placement is out of date; We anticipate the potential for 4 tackle teams in U12 (PeeWee) and U14 (Junior Bantam). We need to take down walls and territory lines, be they real or perceived. Our charter is to promote youth football in the community; We can do better than turning kids away and we

should strive for that.

U10 tackle program will transition to non-contact flag for fall (7, 8, 9 year olds). We don't have all the details yet of what exactly the program will look like, but under the guidance of BCCFA and Football Canada, the game will be introduced without the physical contact of it. It will likely be a hybrid of Flag, as we know it today and tackle; Padded softshell helmets are going to become a mandatory piece of equipment for the Flag game. We need leadership as this transition takes place to help with sustaining the ability of the program long term; Our association needs more engagement from members with players in the younger age groups to as we continue to grow.

Field space and coaching is a continued challenge for 2018 as well; We need to expand the resources available to us.

A New policy manual was approved and enacted in March 2017.

Our Website is a continuing work in progress to maximize its efficiency and information for our members and prospective members.

The Club House project is about 20% complete of the planned vision and efforts will continue into 2018 to complete.

#### 8) Election of Executive Board Members

At this time, the 2017 Elected Executive are dissolved; Carson Park will host the election for 2018 Representatives.

#### **Nominations for President**

Mike Saini – nominated by Kristen Rietman

*President:* Mike Saini; No other members came forward so Mike Saini is President by acclamation.

#### **Nominations for Vice President**

Kristen Rietman – nominated by Mike Saini

*Vice President:* Kristen Rietman; No other members came forward so Kristen Rietman is Vice President by acclamation.

#### **Nominations for Treasurer**

Mike Irvine – nominated by Mike Saini

*Treasurer:* Mike Irvine; No other members came forward so Mike Irvine is Treasurer by acclamation.

#### **Nominations for Secretary**

Lorraine Witzel – nominated by Kristen Rietman

*Secretary:* Lorraine Witzel; No other members came forward so Lorraine Witzel is Secretary by acclamation.

## **Nominations for Registrar**

Camille Gross – nominated by Kristen Rietman

Martyne Vallerand – nominated by Lorraine Witzel

Camille Gross withdraws her nomination; Martyne Vallerand is Registrar by acclamation.

## **Open Question Period and Feedback**

- Niki Sorrenson – has contacts for a fall flag league in the Lower Mainland that may be able to offer some insight on how they run their program.
- How do we approach parents regarding the changes to the tackle program? Is there any chance for discussion on what kind of a program we'll have? It will not be an easy transition; We look forward to support and leadership on implementing the changes, please get involved. Dean Kennedy stated that the Non-Contact Board Meeting happened this week and soft shell helmets will be a mandatory piece of equipment for the Flag game, but still waiting to hear the details about that. U12 tackle – special teams part of the game will be removed.
- Survey sent out by BCCFA – regarding the opportunity to build up the interest in bantam/midget programs to increase opportunity for highschool age players. Did KMFA receive the survey? No dialogue has been received by KMFA that there's a movement underway to build those programs. Parent suggestion that perhaps if all the associations were talking to each other a year long calendar could be implemented to identify opportunities for this age to play.
- All girls flag teams – the girls loved it and really had a lot of fun! It would be great to see that expand and grow into different age groups. Yes, that's the goal.
- With the prospect of 4 tackle teams, is there any thought to how that will break out? We'll need to consider history, the availability of fields, the issue of travel for West Kelowna residents. We will ask for more feedback and dialogue as we'll need to identify and recruit more coaches, order uniforms; lots of work needs to be done. You've got a voice, use it!
- Is there any discussion of putting pressure on the city to update our existing facilities? Some other organizations have Entertainment and announcing at their games and is that a possibility for KMFA? We're open to any ideas, and that is something to look at for sure; volunteers and resources would be required, but who's responsibility it is would need to be determined.
- Is there an athlete development policy or long term development model we follow? Football Canada publishes a model.
- With respect to Select teams for Flag Provincials, encouraged this year? Is there any possibility of a Select team playing as a House League team? Provincials is 2 day

tournament with a different goal than that of our house league program. Select teams can be registered but if a kid from KMFA wants to play at provincials, we aim to guarantee them a place on a team. We welcome feedback on the best plan for 2018. We want to ensure kids have fun and are getting to play.

- Is it possible for Select teams to play in the house league in the future? My opinion is no, this tilts the competition scale and goes against our mission. We still haven't found the perfect process for team selection.
- How's registration looking for winter flag? All divisions are nearly full, registration will be capped at 24, with the intent to establish 3 teams of 8. We are in excess of 80% in all ages, except U16 is full.
- Who do I speak to about Refs for winter flag, my son is interested in reffing? Dean has been responsible for reffing recruitment; he has done a great job. Kids reaching the end of U14/U16 can speak with him and we'll give them a job.
- North Surrey Minor Football – There clubhouse burned down, if anyone can donate to help it would be appreciated; storage and moving costs need to be covered.
- Flag Update from Dean Kennedy: January – winter flag runs itself. The Spring Provincial Flag tournament will be here for 2018, however City of Kelowna needs to submit a bid by Dec. 1, 2017 to secure the tournament for the next 5 years. House league - we may need to play May long weekend this year because fields open late, Easter is late, and playoffs need to be done before Provincials, or we consider a 7 or 6 week season. This year a team played in Snohomish, Wa - the NFL version of our game and they won! The first weekend of July, we should encourage coaches to participate, with goals to have teams compete in CFL/NFL tournament at Grey Cup and down to the states.
- Can the slideshow be published for kids and others to see? We'll figure out a way to publish it so the kids can see it, perhaps upload it to Youtube?
- Is there a timeline available on additional training courses for coaches? We need someone certified as a trainer, this is a dialogue we need to have a with BCPFA.
- Kudos to Carson, Brandon and Reg for the extra Wednesday training nights. They were a great bonus.

**Motion to Adjourn** made by Mike Saini at 8:01pm, Kristen Rietman seconds the motion; All approved, meeting adjourned.